

University Teaching Committee Agenda

Meeting to be held on Thursday 16 January 2025 in Room HG/21, Heslington Hall, Campus West

Papers are available in the UTC Papers Folder. Members unable to attend are asked to inform Sally O'Connor in advance (email sally.oconnor@york.ac.uk or decline the Google Calendar invite).

Please see the Category 2 Agenda [final page] for items which are: [a] information provided for information only, where discussion is not required or expected, unless a request is made to escalate an item to Category 1 and [b] supplementary information and data for items on the Category 1 Agenda.

Category 1 - Main Agenda

Section 1: Standing Items

No.	Item	Item Code	Status	Lead(s)
1.1 9.30 hrs	Welcome and apologies for absence	N/A	To note_	All Members
1.2	Declaration of Interests in items on the Agenda	N/A	To note_	Chair
1.3	Unreserved Minutes of the UTC meeting held on 7th November 2024	UTC.24-25/39	To confirm	Chair
1.4	Action Tracking and Matters Arising from the Minutes	N/A	To note	Chair
1.5	Report of Chair's Action taken since the last meeting	UTC.24-25/40	To note	Chair
1.6 9.40 hrs	Report from the Chair	N/A	To note	Chair
1.7	Report from the Deputy Chair	N/A	To note	Deputy Chair
1.8	Oral report from the Student Representatives	N/A	To note	Student Reps
1.9 9.50 hrs	NSS Update	N/A	To note	AD TLS (Sciences)

Section 2: Strategic Development, Performance Monitoring and Student Insight items for consideration and/or decision

No.	Item	Item Code	Status	Lead(s)
2.1 10.00 hrs	York SU Excellence Awards: update	UTC.24-25/41	To Consider	Fenella Johnson
2.2 10.10 hrs	York SU Academic Representation Structure	UTC.24-25/42	To Consider	Fenella Johnson
2.3 10.20 hrs	IPC Update	N/A	To Consider	Chair
2.4 10.30 hrs	Changing the Name of University Teaching Committee	N/A	To Discuss	Chair
2.5 10.45 hrs	Change to and Extension of Advertised Semester Dates 2025-2033	UTC.24-25/43	To Endorse	Academic Registrar
2.6 10.55 hrs	Generative AI Working Group Update (presentation / verbal update)	N/A	To Consider	APVC TLS

Section 3: Policy and Regulatory Matters

No.	Item	Item Code	Status	Lead(s)
	No items for this section			

Section 4: Quality Assurance Processes

No.	Item	Item Code	Status	Lead(s)
4.1 11.10 hrs	York Computer Science Online: update against action plan	UTC.24-25/44	To Consider	Simon O'Keefe

Section 5: Sub-committee Summaries and Meeting-related information

No.	Item	Item Code	Status	Lead(s)
	No items for this section			

Date of the next meeting: 13 February 2025

Duncan Jackson (duncan.jackson@york.ac.uk)

Items relating to the Meeting to be held on Thursday 16 January 2025 at 9.30am, in Room H/G21, Heslington Hall, Campus West

Category 2 Agenda Items are provided for: [a] information only, where UTC discussion is not required or anticipated, unless a request is made to escalate an item is from Category II to Category I for consideration OR as [b] supplementary information and data for items on the Category I agenda.

Section 6: Category 2 Items

Items for Information

No.	Item	Item Code	Cross-reference to Category I Agenda Item (where relevant)
6.1	Appendix 1: Computer Science online programmes action plan monitoring	UTC.24-25/45	4.1 York Computer Science Online: update against action plan
6.2	Standing Committee on Assessment: a) Summary of the meeting held 22 November 2024	UTC.24-25/46	
6.3	Faculty Learning and Teaching Group: summary from the following meetings: a) Social Sciences, November 2024 b) Sciences, September and November 2024	UTC.24-25/47 UTC.24-25/48 and UTC.24-25/49	
6.4	Apprenticeship Unit Monitoring Board a) Minutes of the meeting held 12 December 2024	UTC.24-25/50	
6.5	CITY Joint Learning and Teaching Strategy Group a) Minutes of the meeting held 14 November 2024	UTC.24-25/51	
6.6	Advance HE Annual CPD Report	UTC.24-25/52	
6.7	Personal Supervision Project: update	UTC.24-25/53	
6.8	Student Support Plans Project: update	UTC.24-25/54	
6.9	Staff-Student Partnerships: update	UTC.24-25/55	

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